Communications and Engagement

Head of Communications and Engagement

Provides direction and ensures the team can provide a full range of communication functions to a high level

- Media relations
- Public affairs
- Public relations
- Community engagement
- Public consultation
- Staff communications and engagement

Senior Communications Manager

Manages communication, engagement and consultation activity for the PCC and wider OPCC team; deputises for the Head of Communications and Engagement

Communications Assistant (Apprentice)

Supports delivery of digital content for OPCC social media platforms, with focus on improving engagement with youth audiences

Engagement and Events Manager

Develops and coordinates delivery of the PCC and DPCC'S programme of engagement and events, ensuring reach across diverse communities

Communications Manager

Delivers Violence Reduction Unit Hub comms and supports broader OPCC communications activity



Policy, Partnerships and Commissioning

Director of Policy, Partnerships and Commissioning

Leads strategic approach to commissioning and partnerships in line with PCC's priorities, manages OPCC'S policy development and advice function, supporting delivery of the Police and Crime Plan and advising PCC and DPCC on crime and criminal justice matters

Senior Policy and Partnerships Manager

Focus on the Criminal Justice System as well as supporting the PCC in his national lead portfolio of Economic and Cyber Crime. Leads on Restorative Justice.

Policy and Research Manager – ECC

Supports PCC on national portfolio; manages contracts for three core victim services and supports domestic abuse victim support funding opportunities and commissioning

- Policy advice and development
- Partnership working
- Service commissioning
- Victims Code compliance
- ECC portfolio
- LCJB management
- CSP engagement
- VRU leadership
- Funding bid management

Senior Policy and Commissioning Manager

Focus on victim support services to ensure provision of range of services to help victims cope and recover

Policy and Commissioning Support Officer

Coordinates and supports contract management and reviews, MoJ reporting, partnership meetings, procurement cycles and in-year Victim Services grant rounds

VRU Support Officer

Supports all activity of the VRU hub, undertakes monitoring required for Home Office reporting

Senior Policy and

Partnerships Manager

Focus on Serious Violence. Manages the Violence Reduction Unit Hub. Oversees the Appropriate Adult (for Adults) service and Advice Support Custody and Courts service contracts

VRU Evaluation Lead

Responsible for assessing value, quality and impact of services and interventions intended to reduce Serious Violence

Policy and Commissioning Manager

Focus on Serious Violence, coordinating delivery of Violence Reduction Unit Hub and spoke model. Ensures compliance with Home Office VRU grant

Senior Policy and Partnerships Manager

Focus on reducing reoffending and crime prevention, overseeing aligned commissioned contracts

Policy and Research Manager

Provides research and policy analysis to support delivery of the Police and Crime Plan.
Supports monitoring of commissioned services



Performance and Accountability

Director of Performance and Accountability

Leads on strategic approach to ASP performance, accountability and other statutory functions, to support PCC in holding ASP to account, including for delivery of the Police and Crime Plan. Deputy Monitoring Officer

Senior Performance and Governance Manager

Monitors and analyses police performance in order to support PCC scrutiny of ASP. Leads development of Police and Crime Plan, responses to HMICFRS reports and PCC's Annual Report. Supports OPCC Risk

Management

Senior Scrutiny and Assurance Manager

Manages customer focussed approach to members of the public contacting the PCC and to statutory duties including Fol requests, Police Appeal Tribunals, Complaints and Independent Custody Visitor Scheme. Oversees PCC's scrutiny panels

Secretariat Manager

Coordinates strategic support to PCC, DPCC and Statutory Officers. Provides secretariat for PCC oversight boards

Complaints Review Manager

Manages complaint review applications, communicating findings and ensuring PCC's recommendations on learning or remedial action are followed by ASP

Scrutiny and Performance Manager

Supports PCC scrutiny of ASP and promoting transparency and public confidence. Lead liaison between OPCC and Police and Crime Panel. Manages Out of Court Disposals Scrutiny Panel

- Planning
- Performance
- Assurance
- Scrutiny panels
- Public contact
- Secretariat
- Executive support
- Deputy Monitoring Officer

Scrutiny and Assurance Manager

Facilitates PCC's Scrutiny Panels, specific responsibility for the statutory Independent Custody Visitors Scheme and Independent Scrutiny of Police Powers Panel, responds to public contacts

Contact and Scrutiny Officer

First point of contact for incoming correspondence for PCC, supports service of PCC's statutory functions inc Police Appeal Tribunals, and response to FOI requests

Scrutiny and Assurance Manager

Facilitates PCC's Scrutiny Panels, specific responsibility for Independent Scrutiny of Police Complaints Panel. Manages police complaints, Fol requests, Misconduct Hearings and Police Appeals Tribunals, responds to public contacts

Contact and Scrutiny Officer

First point of contact for incoming correspondence for PCC, supports service of PCC's statutory functions inc Police Appeal Tribunals, and response to FOI requests

Contact and Scruting Office

- Independent custody visiting/visitors
- Complaint oversight/review
- Fol response
- Misconduct matters

PA to PCC

Manages the PCC's inbox and diary, providing briefings and coordinating all logistics

PA to DPCC/CoS/CFO

Provides inbox and diary support



Finance and Business Services

Chief Finance Officer

Section 151 Officer responsible for financial strategy and budgeting, including ensuring value for money for tax payers. Leads on Joint Audit Committee, Business Crime and Major Projects, Estates and IT

Head of HR and Business Services

Leads on organisational and corporate support to the OPCC, the strategic approach to people matters and statutory requirements to appoint the Chief Constable, CoS and CFO

- Section 151 Officer
- Financial strategy and management
- Funding and grant management
- Corporate governance
- Human resource management
- Information management
- ICT Management*
- Legal Services*

* provided by ASP

Finance and Commissioning Manager

Budgetary, financial and accounting matters, ensuring appropriate monitoring, reporting and compliance

Business Support Officer

Provides business and administrative support to the OPCC, supporting on employee issues, conditions of service and good practice, ensuring compliance with policy and employment legislation

